

Quitman High School Wolverine Athletic Club By-Laws

ARTICLE I: NAME

The name of the organization is Quitman High School Wolverine Athletic Club.

ARTICLE II: GENERAL AND SPECIFIC OBJECTIVES

Section 1: General Objective

The objective of the Quitman High School Wolverine Athletic Club is to support, promote and advance student athletes, athletic events, athletic activities and athletic facilities.

Section 2: Specific Objectives

- a) Improve the quality of the student athlete's experience at QHS.
- b) Raise funds to support and supplement QHS athletic programs and facilities.
- c) Promote school spirit and raise attendance at athletic events.
- d) Improve and enhance all athletic programs and facilities at QHS.
- e) Provide assistance with special athletic events and projects.
- f) Recognize student athletes for participation in QHS athletic programs.

ARTICLE III: MEMBERSHIP

Membership shall be open to any person who is interested in the objectives of the Club.

- a) Membership shall run for a 12 month period beginning July 1 and ending June 30.
- b) Dues shall be established and collected annually by the Executive Committee and shall cover the period of the membership.
- c) Dues shall not be pro-rated for less than a year's membership.
- d) Each member in good standing shall be entitled to one vote at all Club meetings.

ARTICLE IV: OFFICERS, DUTIES AND ELECTIONS

Section 1: Officers

The officers and Executive Committee of the Club shall consist of a President, Vice-President, Secretary and Treasurer.

Section 2: Term of Office

The term of each administration begins July 1st and ends June 30th. If a vacancy occurs during a year, the remaining members of the Executive Committee shall elect a replacement at the next scheduled meeting.

Section 3: Duties

A. President

1. Shall preside at all meetings of the Club.
2. Shall issue reminders for meetings (via Secretary).
3. Shall compose the agenda for all meetings.
4. Shall conduct all meetings according to the agenda and parliamentary procedure.
5. Shall conduct and ensure that elections are held in accordance with the By-Laws.
6. Shall oversee maintenance and compliance of By-Laws.
7. Shall appoint any temporary committee(s) as deemed necessary.
8. Shall liaison with school officials and the Athletic Director.

B. Vice-President

1. Shall act as an aide to the President.
2. Shall act as President in the absence of that officer.
3. Shall advise, support and communicate with all standing committees.
4. Shall oversee maintenance and compliance of By-Laws.

C. Secretary

1. Shall record and keep all minutes of meetings.
2. Shall keep attendance of all meetings.
3. Shall keep a log of approved decisions with the agenda attached.
4. Shall notify all members of monthly meetings (via email, txt, website, etc).
5. Shall recruit/select chairpersons for ad hoc committees and help supervise functions of ad hoc committees.
6. Shall oversee maintenance and compliance of By-Laws.

D. Treasurer

1. Shall keep the financial records of the club.
2. Shall collect dues, fees and revenues and make appropriate deposits.
3. Shall authorize payment on approval of the club and or officers of the club.
4. Shall report monthly income/expenses at monthly meetings.
5. Shall work with Athletic Director and coaches to generate “wish list” requests.

Section 4: Elections

The officers shall be elected at the Summer meeting each year. For consideration, nominees for officers require active participation within the preceding twelve (12) month period which includes attendance at a minimum of two (2) monthly general membership meetings. Nominations may only be made with the nominated person’s approval. Majority rules based on those present at the election, in case of a tie the outgoing President casts the deciding vote. No person shall hold more than one office during a term.

ARTICLE V: MEETINGS

Section 1: Regular Meetings

Regular monthly meetings shall be held during the academic school year and at least once during the Summer months unless otherwise communicated.

Sections 2: Special Executive Meetings

The President may call Special Executive Meetings. A majority of the officers shall constitute a quorum.

ARTICLE VI: FINANCE

The Club funds shall be kept and maintained with the secretary at the Quitman High School office.

ARTICLE VII: PARLIAMENTARY AUTHORITY

Robert’s Rules of Order shall be the authority on all questions of procedure not specifically stated or in conflict with the Club’s By-Laws.

ARTICLE VIII: AMENDMENT OF BY-LAWS AND ACCEPTANCE



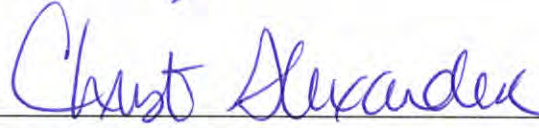

Section 1: Amendments

Amendments to the By-Laws shall require a plurality vote of the members at the Summer meeting. All proposed amendments shall be presented to the Executive Committee at least 10 days prior to the Summer meeting. The Executive Committee will notify the members of the proposed amendment at least 3 days prior to the Summer meeting.

Section 2: Acceptance

Acceptance of these By-Laws will be by a plurality of the voting members. These By-Laws will be considered effective immediately upon their acceptance and will supersede all previously accepted By-Laws and Amendments.

Revision of By-Laws approved with effective date of August 2, 2016.

PRESIDENT	<u></u>	DATE <u>8-2-16</u>
VICE-PRESIDENT	<u></u>	DATE <u>8-2-16</u>
SECRETARY	<u></u>	DATE <u>8-2-16</u>
TREASURER	<u></u>	DATE <u>8-2-16</u>